

**FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE OF THE
BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Tuesday, 24 April 2018**

Minutes of the meeting of the Finance, General Purposes and Estates Sub-Committee of the Board of Governors of the City of London Freeman's School held at Guildhall on Tuesday, 24 April 2018 at 12.15pm.

Present

Members:

Deputy Roger Chadwick (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Stuart Fraser
Nicholas Goddard
Brian Harris
Andrew McMillan
Councillor Chris Townsend
Gillian Yarrow

Officers:

Roland Martin	- Headmaster
Stuart Bachelor	- Deputy Headmaster
Sue Williams	- Bursar
Alistair MacLellan	- Town Clerk's Department
Steve Reynolds	- Chamberlain's Department

1. APOLOGIES

Apologies were received from Alderman Dame Fiona Woolf.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes of the meeting held on 10 January 2018 be approved as a correct record.

4. OUTSTANDING ACTIONS

Governors considered a report of the Town Clerk regarding outstanding actions from previous meetings and the following points were made.

Naming Rights

- The Headmaster noted that he had previously provided a report to the Board of Governors on proposals for naming buildings at the School and noted that he would welcome some further guidance from Governors on their preferred approach in the light of a request for another paper. In his

view, the Boarding House in particular would benefit from being given a formal name.

- The Chairman reiterated his view that buildings should not be named after individual persons. Nevertheless, opinion among Governors was varied, with some noting that individuals who had given exceptional service to the School could be candidates to have building named after them. Moreover, names with historical associations with the School should be considered. The Headmaster agreed to resubmit a paper to the Board for approval after further guidance as to the content had been given.

Surrey County Council – AV Equipment at Meetings

- A Governor noted that he had nothing useful to report and that the action should be closed.

Bursary Committee

- The Chamberlain noted that information was still outstanding from potential bursary candidates and that it was hoped a Bursary Committee could be convened ahead of the Board of Governors' June 2018 meeting.

RESOLVED, that the report be noted.

5. TUITION FEE DEBT

Governors considered a report of the Headmaster regarding Tuition Fee debt. Governors congratulated the Bursar for her hard work in minimising the outstanding debt position.

RESOLVED, that the report be noted.

6. EQUAL OPPORTUNITIES POLICY

Governors considered the draft Equal Opportunities Policy. In response to a question, the Headmaster replied that the gender balance in pay at the School was not a cause for concern.

RESOLVED, that the Equal Opportunities Policy be recommended to the Board of Governors for approval.

7. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

8. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

9. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

10. **MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 10 January 2018 be approved.

11. **CITY OF LONDON FREEMEN'S SCHOOL MASTERPLAN UPDATE**

The Headmaster was heard regarding the City of London Freeman's School Master Plan.

12. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of other business.

The meeting ended at 12.46 pm

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk